

(1) **TOTAL # OF STARTS** Start = any student who begins a program. (No shows or early withdrawals, supported by institutional policy, who receive a 100% refund of all tuition and fees are not considered as starts.)

Gross = Total number of students who started the program.

Net = Gross starts + total # enrollee transfer "ins" and/or - total # of enrollee transfer "outs".

(2) **START** Month (MO) and year (YR) of each cohort start.

(3) **SCHEDULED GRADUATION** (MO) and (YR) using 100% of the published length of this program.

(4) **ENROLLEE TRANSFERS**

In = # of students who transfer into the program from another program offered by the school; include restarts or students returning from a leave of absence previously enrolled in another cohort start or program at this institution.

Out = # of students who transfer out of this program and/or cohort start and into another program and/or cohort start offered by the institution.

(5) **# OF COMPLETIONS**

A. # of students completing the program at the 100% of the scheduled graduation mo/yr. (Note: total number of completions may be adjusted to include students completing the program within 150% of the scheduled graduation mo/yr.)

B. # of students who dropped the program but were placed in training-related positions.

(6) **% OF COMPLETIONS** = Total of 5A + 5B / # of Net Starts in the specified mo/yr x 100.

(7) **# OF WAIVERS** = # of students who waived placement assistance (requires graduate signed documentation.).

(8) **% OF WAIVERS** = # of Waivers / Total # of Completions x 100.

(9) **# OF ELIGIBLE COMPLETIONS** = Total # of Completions - # of documented Waivers.

(10) **TOTAL # OF PLACEMENTS** = # of Eligible Completions placed in training-related employment.

(11) **% OF PLACEMENTS** = Total # of Placements / # of Eligible Completions x 100.