



ACCREDITING COUNCIL FOR CONTINUING EDUCATION & TRAINING  
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September 30, 2010

***Re: Accrediting Commission Report  
August 2010 Meeting  
(via email distribution)***

Dear ACCET and Other Colleagues:

This letter is presented as an update on the actions undertaken by the ACCET Accrediting Commission at the August 2010 meeting. A summary of all final actions, referenced by institution, a summary of statistics for all actions relative to the various classifications of review, and the policy/documentation revisions, previously posted and referenced herein, can be viewed and/or downloaded from the ACCET website ([www.accet.org](http://www.accet.org)). This report is also posted on the website under Commission Reports, along with an earlier posting of the report of the Standards and Policy Review Committee (SPRC), which included a Call-For-Comment description of proposed revisions to the various policies and an overview of the revised standards and corporate articles being voted on at the upcoming Annual Conference.

Most importantly, the posted September 14, 2010 Memorandum on the request for approval of ACCET's Standards for Accreditation and Articles of Incorporation is linked (under Call for Approval on the ACCET homepage) to a detailed description of the proposed revisions along with a Proxy/Ballot for voting. The five-year review of the standards, required under the Bylaws, has progressed over the past three Commission Meeting cycles with helpful feedback from the membership. Your ongoing assistance and support is appreciated and your favorable vote will allow us to move on to the phased implementation plan.

You will be receiving further email notifications over the next three months in conjunction with the expected launch of the new ACCET Accreditation Management System (AMS) and website on the opening day of the upcoming Annual Conference, November 1<sup>st</sup>. This project development has been underway for just over a year and the entire staff has been actively involved with the Cyanna software development team in crafting an information collection, storage, reporting, and analysis system aimed at simplified member access to its institutional records and submission of various application requests, including the ASER/BASER for reaccreditation. In the latter case we have created a website-based ASER preparation document specific to each type of institution and without the former requirement for the universally hated hyperlinks of the old disc-based protocol. Webinars, video tutorials, and other training aids are being prepared for assisting members in setting up their accounts, submitting applications and reports, and preparing ASERs through your individualized ACCET website portal. Both ACCET and Cyanna staff will also be on hand at the upcoming conference (November 1-3) in Savannah, Georgia to facilitate the AMS launch with direct access and assistance.

For those of you coming up for reaccreditation next year, we expect to have you engaged and running in the system starting with applications for reaccreditation (Document 4) next due on December 17<sup>th</sup>, 2010, with ASERs due on March 11<sup>th</sup>, 2011, for those in the August 2011 review cycle. That cycle will also be the last one for which the “old” standards can be used, although we anticipate that the new standards, and particularly the cleaned-up ASER preparation documentation, will greatly incentivize their adoption.

In my twenty-two years with ACCET, the culmination of this endeavor represents the greatest single leap forward in improving the efficiency and effectiveness of the overall accreditation process. It is our collective hope and expectation that you will find the look, feel, and serviceability of the new ACCET AMS and website to be greatly simplified, more informative, and interactive. We look forward to seeing many of you at the conference and we will be in touch through various means with all of you over the coming months. Best Regards.

Sincerely,

Roger J. Williams  
Executive Director