



October 6, 2006

*Re: Accrediting Commission Report  
August 2006 Meeting  
(via email distribution)*

Dear ACCET and Other Colleagues:

This letter and the accompanying enclosures are presented as an update on the actions undertaken by the ACCET Accrediting Commission at the August meeting. A summary of all final actions, referenced by institution, a summary of statistics for all actions relative to the various classifications of review, and the policy/documentation revisions, previously posted and referenced herein, can be viewed and/or downloaded from the ACCET website ([www.accet.org](http://www.accet.org)) under the **Documents and Forms** link. This report is also posted at the website under **Commission Report**.

The following policy synopsis is offered for your reference:

**Finalized Document Approvals**

Approved upon review of the call-for-comment solicitation sent out following the April 2006 meeting:

- **Document 11 – Policies and Practices of the Accrediting Commission**
- **Document 19 – Instructor Evaluation Form**
- **Document 20 – Review of Instructional Materials Form**
- **Document 22 – Change of Ownership or Control**
- **Document 36 – Leave of Absence Policy (new document number)**

Approved under the five-year review policy initiated by the Commission to ensure sound current practice:

- **Document 49 – Policy and Procedure for Processing Complaints**

Other than minor editing changes, no revisions were recommended by the Standards and Policy Review Committee (SPRC), which the Commission approved as presented.

- **Document 49.2 – Policy and Procedure for Processing Complaints Against ACCET**

Other than minor editing changes to correct the former name, Executive Board, to the current designation, Executive Committee, two revisions were recommended by the SPRC: (1) the requirement that complaints against the Executive Committee and/or the Commission be submitted in writing, and (2) the establishment of an ad hoc committee of outside members to independently review such complaints. The Commission approved these changes as presented.

As a closing note, finishing preparation for attending the upcoming annual conference and pulling everyone briefly off the road from a busy on-site visitation cycle, I extend the Commission's and staff's appreciation for the hard work and dedication evident in our reviews and day-to-day observations across the span of our 714 ACCET institutions.

Best wishes and regards,

Sincerely,

A handwritten signature in cursive script, appearing to read "Roger J. Williams".

Roger J. Williams  
Executive Director